

Jaipur Development Authority E-auction: Instruction to Bidder

Registration Process:

1. Create user Login with a valid e-mail ID on the e-Auction portal of JDA. To validate the e-mail account a mail will be sent to the Bidders e-mail with a securitycode.
2. Enter the security code on first time login.
3. Select the registration plan and make payment accordingly. The prevailing plan are as mentioned below:

Plan	Period of Registration	Amount (Rs.)
1 Month	30 Days	100.00
1 Year	365 Days	500.00
2 Year	730 Days	1,000.00

4. Upload required documents for KYC compliance as per the type of entity as mentioned below:

Type of Entity	KYC Compliance required	List of valid KYC Documents (To upload at least one document for proof of each compliance)
Individuals	<ul style="list-style-type: none"> ➤ Name ➤ Address Proof 	(i) Passport (ii) PAN Card (iii) Voter's Identity Card (iv) Driving License (v) Identity Card (vi) Utility Bill like telephone, electricity (vii) Bank account statement /Pass Book (viii) Ration Card (v) Latest Rent / Leave & license agreement etc.
Company	<ul style="list-style-type: none"> ➤ Name of the Company, Principal place of business ➤ Address of the company ➤ Identity of signatories 	(i) Certificate of incorporation and Memorandum & Articles of Association (ii) Resolution of the Board of Directors to open an account and identification of those who have authority to operate the account (iii) Power of Attorney granted to its managers, officers or employees to transact business on its behalf (iv) PAN card or copy of PAN allotment letter (v) Any other officially valid document establishing proof of existence and address of the entity to the satisfaction of the Company (vi) Any officially valid document to identify the signatories (vii) Certificate of Commencement of Business.
Partnership firms	<ul style="list-style-type: none"> ➤ Legal name and address 	(i) Registration certificate, if registered (ii) Partnership Deed (iii) Power of

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	<ul style="list-style-type: none"> ➤ Identity of all partners and their addresses ➤ Identity of signatories 	Attorney granted to a partner or an employee of the firm to transact business on its behalf (iv) Any officially valid document identifying the partners and the persons holding the Power of Attorney and their addresses (v) Proof of existence & proof of address of the firm.
Trusts & foundations	<ul style="list-style-type: none"> ➤ Identity of trustees, settlers, beneficiaries & signatories ➤ Identity and addresses of the founder, the managers / Directors and the beneficiaries ➤ Identity of signatories 	(i) Certificate of registration, if registered (ii) Trust Deed (iii) Power of Attorney granted to transact business on its behalf (iv) Any officially valid document to identify the trustees, settlers, beneficiaries and those holding Power of Attorney, founders/ managers/ directors and their addresses. (v) Resolution of the managing body of the foundation/ association (vi) Any officially valid document establishing the proof of existence and proof of address of the entity to the satisfaction of the Company.

5. Create Login with same e-mail ID created at step-1 above on e-Auction third party site on following link <https://jdaauction.procuretiger.com/>
6. After receiving the payment successfully and approving KYC documents the bidder will be authenticated by JDA for taking part in online bidding.

Process of Participation in Auction:

1. Login to SSO Registration portal of Jaipur Development Authority www.jaipurjda.org.
2. Click on Active Bid of the property in which you want to take part
3. Make payment of required participation and Earnest Money Deposit (EMD) as mentioned below:

Estimated Value of Property (BSP X Area)	Participation Fee (Nonrefundable) (INR)	EMD (INR)	Submission Timeline
Upto 1 Crore	Nil	50,000.00	After submission of participation fee & EMD having three clear working days from date of closing of bid
Above 1 Crore – Upto 4 Crore	Nil	15,00,000.00	
Above 4 Crore – Upto 15 Crore	5,000.00	30,00,000.00	
Above 15 Crore	5,000.00	50,00,000.00	

4. Login to the e-Auction portal of Jaipur Development Authority on following link www.jda.urban.rajasthan.gov.in
5. Start Bidding